



CALL FOR
POSTER PRESENTATIONS
DEADLINE: MARCH 3

2023 OSAP
ANNUAL CONFERENCE

**2023 OSAP Annual Conference
Call for Posters Presentations**

IMPORTANT DATES

March 3, 2023: Submission Deadline

March 2023: Notifications Emailed

June 1 – 3, 2023: OSAP Annual Conference | Tucson, AZ

Submission website:

app.scholasticahq.com/submissions/osapjdics/new

OSAP welcomes **Poster Presentations** on clinical practice, education, scholarly, and secondary research related to the practice of dental infection control and safety in oral health settings.

This is an opportunity to share infection control research with international colleagues. We welcome original research, literature reviews, meta-analyses, and case reports. Individuals at all career stages – including students - are encouraged to submit one or more abstracts.

Topics of interest include:

- evidence-based practices for infection prevention and control,
- new initiatives,
- outcomes research,
- patient perception and engagement in infection prevention and control,
- international and multidisciplinary issues,
- regulatory issues affecting dental healthcare professionals,
- patient and provider safety topics,
- implementation of new technologies and innovations, and
- compliance issues confronted in clinical practice.

NEW! STUDENT COMPETITION

OSAP invites students of all levels to submit abstracts for poster presentations. Submissions can include a faculty mentor as a co-author, and/or students can work in teams of two. Both completed works and works-in-progress are acceptable for the student competition.

Presentations will be judged onsite, and the poster judged best overall will be awarded a certificate and a cash prize.

SUBMISSION GUIDELINES

Submit via app.scholasticahq.com/submissions/osapjdics/new. Any questions may be directed to office@osap.org.

Collect the following details before submitting your online proposal:

METADATA

- **Title:** Titles should be **10 words or less**. In general, you should capitalize the first letter of each word unless it is a preposition or article. Italicize scientific names of organisms (e.g., *Pseudomonas aeruginosa*). Titles should not be bold.
 - *Correct:*
 - This is a Properly Formatted Title
 - *Incorrect:*
 - THIS IS AN IMPROPERLY FORMATTED TITLE
 - this is an improperly formatted title

If you are submitting for the student competition, add "**Student -**" to the front of your title.

- **Abstract:** All abstracts should be **300 words or less**. You will copy/paste this information into a text box in the online form.
 - All abstracts **must** contain the following section headings:
 - Objectives
 - Methods
 - Results
 - Conclusions
 - Do not include your title in the abstract text.
 - Do not include references in the abstract text.
 - Do not include funding sources in the abstract text.
 - Do not include any author-identifying material in the body of the abstract.
 - The use of jargon and unfamiliar abbreviations is discouraged.
 - The use of *generic* drug names and product descriptions should be used whenever possible. If the brand name is required to aid the readers' understanding, the manufacturer's name and city and state location are to be provided in parentheses within the text.
- **Keywords:** Identify three to five (3 -5) keywords related to your poster.

AUTHORS

- **Corresponding Author:** One author should be identified as the Corresponding Author (i.e., Poster Presenter). This person will be responsible for all communication with OSAP. However, you can list multiple authors. Each should be added separately to the submission. Enter first (given) name, and last (family/surname) name for each author plus institution/affiliation.
 - If you are submitting for the student competition, the student should be the Corresponding Author.
 - **ORCID iD:** You do not need to provide an ORCID iD.

FILES

- **Primary Manuscript File**

Please upload a *.doc, *.docx, *.pdf file. This file should include:

 - **Title (10 words or less)**
 - If you are submitting for the student competition, add "**Student -**" to the front of your title.
 - **Abstract (300 words or less):**
 - Objectives, Methods, Results, and Conclusion
 - **Conflicts of Interest (COI):** All authors must disclose any financial and personal relationships with others or organizations that could inappropriately influence (bias) their work. Examples of potential COI:
 - Employment, Consultancies, stock ownership, honoraria, paid expert testimony, patent applications/registrations, grants, or other funding.
 - If there are no conflicts of interest, please state: 'Conflicts of interest: none'. See also elsevier.com/conflictsofinterest.
 - **Funding Sources:** Report all funding sources and granting agencies that supported your work, as well as all institutional or corporate affiliations of all the authors. If based on research funded entirely or partially by an outside source, please list the funding agency and grant number.
 - **Institutional Review Board (IRB):** If the abstract describes a research project with human subjects, the authors must state that the project was IRB-approved for the use of human subjects or whether the project was exempt from review. For details on IRB requirements, please consult your institution's guidelines.
 - **Research Involving Laboratory Animals:** If the abstract describes research using laboratory animals, the authors must state that the protocol was reviewed by an Institutional Animal Care and Use Committee or Ethical Oversight Body.

- **Additional Files:**
 - **Tables and Graphics/Images:** Tables are permitted but should be simple and concise. Graphics/images are not recommended unless they are integral to the abstract and should be limited to no more than one or two.

POSTER PRESENTER AGREEMENT

All presenters agree to the following conditions when submitting an abstract:

1. Affirm that any work with human or animal subjects reported in the abstract complies with the guiding principles for experimental procedures found in the Declaration of Helsinki of the World Medical Association, and that this research project has been duly cleared by my Institutional Review Board (IRB) or Institutional Ethics Committee or an equivalent ethical body.
2. Agree to register for the meeting and pay the appropriate registration fee.

PEER REVIEW PROCESS

Criteria include:

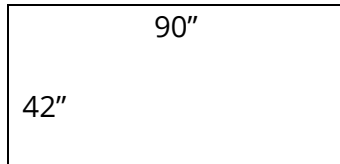
- **Content** - The abstract presents issues of immediate relevance to and importance for dental infection prevention, safety, and occupational health with evidence based on current best practices.
- **Clarity** - The title, objectives, methods, results, and conclusion are clear and well-described.
- **Format** - The abstract clearly describes the research purpose, methods, appropriate analysis of data and an accurate, meaningful, and concise conclusion.
- **Professional Writing and Protection of Participants** - The abstract is clearly written and provides evidence of IRB approval (including Exempt status), if required.
- **Contribution** - The study will make a significant contribution to dental infection prevention, safety, and occupational health.

JAMES A. COTTONE AWARD FOR EXCELLENCE IN INVESTIGATIVE RESEARCH

The poster judged best overall will be awarded the James A. Cottone Award for Excellence in Investigative Research, which includes a cash award of \$500 and a recognition plaque. Abstracts published or presented at another scientific meeting may be submitted but will not be eligible to compete for the Cottone Award.

POSTER SPECIFICATIONS

- Each poster presentation board measures 42 inches high and 90 inches wide:



- Posters should be printed horizontally and not exceed the size of the presentation board.
- Text and illustrations must be readable from distances of at least three feet. Use lightweight materials only. Heavy articles may fall off the board.
- Disclosures must never include the use of a trade name or a product group message. List all disclosures once at the bottom of the poster.
- Sponsored abstracts may credit the sponsoring commercial entity in a plain text statement at the bottom of the poster. Product or company logos must never be used. Non-commercial institution (e.g., universities, non-profit associations, and government agencies) logos may appear.
- Posters may be broken into several smaller portions but must not exceed 42" x 90".
- Push pins to mount materials will be available on-site.
- No audiovisual, projection, or computer equipment requiring electrical power will be permitted in the poster area.

PRESENTER EXPECTATIONS

- Hang your poster by **10:00 AM on Friday, June 2**, and remove it promptly before 5:00 PM on Saturday, June 3.
 - *IMPORTANT: OSAP will recycle posters not picked up by 5:00 PM on Saturday, June 3.*
- Poster presenters must be available at their poster from **12:00 - 1:00 PM on Friday, June 2**, to answer questions from attendees.
- OSAP will monitor posters during the presentation hours to make certain that OSAP is meeting the educational needs and expectations of attendees.
- OSAP does not have an official poster printing partner. OSAP will not offer poster printing or hanging services.

POSTER PRESENTER CHANGES

If you are unable to attend the meeting and wish to name a substitute presenter, please use the following guidelines:

- Substitute presenter must be a co-author.
- Substitution requests must be made **PRIOR** to the meeting.
- All presenter changes must be communicated to and approved by OSAP staff prior to the scheduled presentation.

Failure to follow the above procedures may result in the presenter being charged the full registration fee and not being allowed to present at a future meeting.

COMPENSATION

The Corresponding Author (i.e., Poster Presenter) will receive a **25% discount on registration to the conference**. Any additional special events are at their expense, including the registration for guests and/or spouses. Hotel, ground transportation, and meals are at their expense.

Any co-authors will be responsible for the full registration fee.

ADA CONTINUING EDUCATION RECOGNITION PROGRAM (CERP)

OSAP is an ADA CERP Recognized Provider. ADA CERP is a service of the American Dental Association to assist dental professionals in identifying quality providers of continuing dental education. ADA CERP does not approve or endorse individual courses or instructors, nor does it imply acceptance of credit hours by boards of dentistry. OSAP will announce the maximum number of continuing education credits available for this meeting when the scientific program is released. Concerns or complaints about a CE provider may be directed to the provider or to the **Commission for Continuing Education Provider Recognition** at ADA.org/CERP.

HELPFUL TIPS

- Submit more than one poster abstract! Each must be submitted separately.
- If you are having issues with Scholastica, visit their help desk help.scholasticahq.com/
- Contact office@osap.org if you have any other questions.